

AGENDA

AUDIT COMMITTEE MEETING

Date: Wednesday, 10 December 2014
Time: 7.00 pm
Venue: Committee Room - Swale House

Membership:

Councillors Andy Booth (Vice-Chairman), Derek Conway, John Coulter, Ed Gent, Nicholas Hampshire, Harrison, Peter Marchington, Pat Sandle (Chairman) and Nick Williams

Quorum = 3

Pages

1. Apologies for Absence and Confirmation of Substitutes
2. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

3. Minutes

To approve the Minutes of the Meeting held on 17 September 2014 (Minute Nos. 233 - 238) as a correct record.

Part A Report for Recommendation to Council

4. Treasury Management Half Year Review 1 - 12

Part B Reports for Decision by the Audit Committee

5. Annual Audit Letter 13 - 18
6. Audit Committee Update 19 - 30
7. Internal Audit Interim Report 31 - 52
8. Audit Committee Work Programme 53 - 56
9. Exclusion of the Press and Public

To decide whether to pass the resolution set out below in respect of the following item:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1, 3 and 7 of Part 1 of Schedule 12A of the Act:

1. Information relating to any individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
7. Information relating to any action taken in connection with the prevention, investigation or prosecution of any crime.

10. Investigation Summary Report 57 - 60

Issued on Monday, 1 December 2014

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Audit Committee, please visit www.swale.gov.uk

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